



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL JOHNSON
SECRETARY

November 18, 2025

WBS No.: 2026CPT.10.11.10841, 2026CPT.10.11.20841
CONTRACT NO.: DJ00582
BID LETTING DATE: October 15, 2025
COUNTY: Stanly
DESCRIPTION: 1 Section of US 52, 2 Sections of NC 740 and 6 Secondary Routes

J. T. Russell & Sons Inc.
PO Box 670
Albemarle, NC 28002

Dear Sir/Madam:

J. T. Russell & Sons Inc. has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised combined MBE/WBE goal of 0%.

NCDOT shall proceed with award of the above project to your firm in the amount of \$3,288,964.43. Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Payment Bond and a Performance Bond, each with an accompanying Power of Attorney, in the amount of \$3,288,964.43. Bonds need to be received within 14 days of notice of award in accordance with Section 103-7 of the *NCDOT Standard Specifications*.
- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.
- Two properly executed Execution of Contract Forms which are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.
- A Letter of Intent for each certified minority subcontractor listed and approved for the contract.

Please submit the above items to the following address:

Ms. Tanya Almond
716 West Main Street
Albemarle, NC 28001

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 10
716 WEST MAIN ST.
ALBEMARLE NC, 28001

Telephone: (704) 983-4400
Fax: (704) 982-3146
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
716 WEST MAIN ST.
ALBEMARLE NC, 28001

No further action will be taken until we receive the correspondence listed above. It will be your responsibility to contact Brad Eagle at (704) 983-4380 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

DocuSigned by:

C387DBA8ACEC4A9...

Jason Brooks

Division Contracts Engineer

cc: Kimberly Pellom-Fennell, DBE Manager
Schedule Maintenance Office
Felix Obregon, PE, Division Engineer
Sean Epperson, PE, Deputy Division Engineer
Nat Hunter, PE, Division Construction Engineer
Marc Morgan, PE, District Engineer
Brad Eagle, Resident Engineer